

## DATA COLLECTION SHEET

Please check that the information below is correct. Complete any missing details, and return to the school office.

<b>Chosen Surname:</b>  <b>Chosen Forename:</b>  <b>Middle Name:</b>  <b>Date of Birth:</b>  <b>Address:</b>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; vertical-align: top;"> <b>Legal Surname:</b>   <b>Legal Forename:</b>   <b>Gender:</b>   <b>Reg Group:</b> </td> <td style="width: 50%;"></td> </tr> </table>	<b>Legal Surname:</b>  <b>Legal Forename:</b>  <b>Gender:</b>  <b>Reg Group:</b>	
<b>Legal Surname:</b>  <b>Legal Forename:</b>  <b>Gender:</b>  <b>Reg Group:</b>			

**Sibling Details**

Name (Reg)	Date of Birth	Gender

Please give details of all persons who have parental responsibility and anyone else you wish to be contacted in an emergency. Place them in the order that you wish for them to be contacted in an emergency.

Priority	Name/Relationship	Home Details	Work Details
		<b>Tel</b> <b>Mobile:</b> <b>Primary Email</b>	<b>Place of work:</b>  <b>Tel:</b>
		<b>Tel:</b> <b>Mobile:</b> <b>Primary Email:</b>	<b>Place of work:</b>  <b>Tel:</b>
		<b>Tel:</b> <b>Mobile:</b> <b>Primary Email:</b>	<b>Place of work:</b>  <b>Tel:</b>
		<b>Tel:</b> <b>Mobile:</b> <b>Primary Email:</b>	<b>Place of work:</b>  <b>Tel:</b>

<b>Travel Arrangements:</b>		<b>Route:</b>	
If the above information is incorrect, please tick the appropriate choice:			
<input type="checkbox"/> Bicycle	<input type="checkbox"/> Car	<input type="checkbox"/> EA Bus	<input type="checkbox"/> Ferry
<input type="checkbox"/> School Coach	<input type="checkbox"/> Walks	<input type="checkbox"/> Public Road Transport	<input type="checkbox"/> Train

<b>Medical Practice:</b>
<b>Address:</b>
<b>Telephone Number:</b>

<b>Medical Condition(s)</b>

<b>Medical Note Summary</b>

<b>Ethnicity:</b>	Any other mixed background	<b>Religion:</b>	Roman Catholic
<b>Home Language:</b>			

The data being collected, controlled and processed is in line with General Data Protection Regulations (GDPR)  
 The school has a duty to protect this data and to keep it up to date. The school is required to share some of the data with the Education Authority and with the Department of Education

<b>Signature:</b>	<b>Date:</b>
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